

## EMPLOYMENT BASED PROPOSAL

Date: 01/15/2013  
To: WMU School of Social Work Coordinator of Field Education  
From: Joe Student  
Re: Employment Based Placement Proposal for:

BSW   
MSW Foundation   
MSW Concentration

**Current Employer:** Solitary Singletons

Address: 0000 First Street, First City, MI 40000

Phone Number: 269-555-1111

Current Department: Emergency Response Services

Current Title: Crisis Response Worker

Current Role: Crisis Intervention Social Worker

Current Duties: Triage phone lines, completing mental status exams, conducting risk assessments and safety plans, connecting callers to crisis shelters, coordinating placements in mental health facilities, and provide follow up services to callers. Additional duties include providing referrals and information

Current Supervisor: Angelica Domain, LMSW

### **Proposed Employment Based Field Placement:**

Proposed Employer: Solitary Singletons

Address: 0000 First Street, First City, MI 40000

Proposed Department: Counseling Services

Proposed Title: Counselor

Proposed Role: Individual and Family Counselor

Proposed Duties: Provide face to face individual and family counseling to consumers, conducting intake assessments in the office, at schools, in homes, and in the community. Develop treatment plans, write progress notes, and develop termination plans.

Proposed Supervisor: Lou Insignia, LMSW

Proposed Supervisor email: LInsignia@Singletons.org

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## EMPLOYMENT BASED PROPOSAL

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Student Signature Date

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Employment Supervisor Signature Date

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Field Instructor Signature Date

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WMU School of Social Work Field Coordinator Signature Date